**Student Contract**

**Terms and conditions for students transferring into the final year of the Niels Brock  
Business Administration (Concentration in Finance, Marketing, or Hospitality Management) Bachelor Program**

Article 1

This agreement covers your enrolment into the final year of the Niels Brock Copenhagen Business College’s Business Administration (Concentration in Finance, Marketing, or Hospitality Management) bachelor program.

Article 2

Niels Brock Copenhagen Business College must be provided with:

1. An application for admission;
2. Official transcripts translated into English;
3. A GPA of at least 2.0 on the US 4.0 scale;
4. Proof of at least two years of higher education in English; and
5. Copy/picture of your passport or equivalent photo identification.

Article 3

Semester start date: 16 August 2021

Expected graduation date: July 2022

Tuition: USD4600

All expenses related to studies at Niels Brock Copenhagen Business College will be paid for by students themselves.

Scholarships may be available. Please refer to the Catalog (Article 4).

For 100% online student textbooks are not included in the tuition fee. The price of books for each semester is approximately USD240.

Students wishing to terminate their studies prior to each semester must notify the administration in writing to international@brock.dk 30 calendar days prior to the first payment deadline date of each semester. lf no written notice is received by that date the student is liable for payment of that semester’s full fee.

Article 4

The Catalog for the Business Administration (Concentration in Finance, Marketing, or Hospitality Management) bachelor program can be found online at: <https://copenhagenbusinesscollege.com/our-programmes/business-administration-concentration-in-finance-marketing-or-hospitality-management>.

Article 5

You will be given homework, case studies, group work and a variety of assessments in each course. It is therefore essential that you:

* Be willing and able to work in multi-national and multi-gender groups; and
* Have access to a laptop or a tablet that allows you to take part in online digital activities. You cannot complete or submit assignments without a computer or equivalent.

The official language of instruction is English. You may complete assignments in American or British English, but you must be consistent in its use within the given assignment. Students have to pass all required courses of the Business Administration (Concentration in Finance, Marketing, or Hospitality Management) bachelor program with a Grade Point Average of 2.0 in order to graduate (refer to Grading System and Exams in the Catalog).

After successful completion of the program, you will be awarded the Business Administration (Concentration in Finance, Marketing, or Hospitality Management) bachelor degree. The degree is accredited by the US-based accreditation agency, ACICS (Accrediting Council for Independent Colleges and Schools).

As for further education, students who successfully complete our Business Administration (Concentration in Finance, Marketing, or Hospitality Management) bachelor program will be eligible to apply to the Master of Science in International Business and Management delivered at Niels Brock Copenhagen Business College in Copenhagen, in partnership with De Montfort University in Leicester, UK.

Graduates may also be eligible to apply to one of the many Masters programs within business studies offered at other Danish and foreign universities. Acceptance will depend on the specific admission requirements of the graduate school in question. In addition to graduate study, the Business Administration (Concentration in Finance, Marketing, or Hospitality Management) degree may also lead to careers in the private, public, and non-profit sectors of the global economy.

Article 6

All students must live up to the rules and regulations of Niels Brock Copenhagen Business College as well as standards of good academic conduct laid down by Niels Brock Copenhagen Business College and ACICS.

Article 7

I hereby give my consent that Niels Brock Copenhagen Business College can have access to the information and files that I have provided to Niels Brock Copenhagen Business College and that those files may be used for onsite review by regulatory bodies.

Article 8

The Niels Brock Copenhagen Business College Privacy Policy describes:

* Which personal information is gathered and how it is used;
* How Niels Brock Copenhagen Business College handles, stores and protects personal data; and
* How you can access the personal data that NBCBC has registered concerning you.

The policy is in compliance with the European Union General Data Protection Act article 13 and 14.

Upon enrollment, students receive a unique login username and password. The very first step required for new online students is to change their password. In addition, Niels Brock notes that the responsibility for one’s account is personal and may not be transferred to anyone else. There are no additional charges for the verifications of student’s identity.

Student identity will be verified using passport or photo identification during the induction process prior to commencement of classes.

The most up to date and comprehensive information regarding Niels Brock Copenhagen Business College’s terms of use and privacy protection policy is available at <https://copenhagenbusinesscollege.com/about-copenhagen-business-college/terms-of-use>. More detailed information is also available here: <https://nielsbrock.dk/anvendelse-af-cookies> (in Danish, however, can be easily translated into English using a variety of commonly available browser add-ons).

I confirm that I have received a copy of this student contract and a copy of the Catalog.

Mode □ Online □ Residential

Student’s surname (family name)

Student’s first name

Student´s date of birth (dd/mm/yyyy):

Signature:

Place and date of signature:

Niels Brock Copenhagen Business College

Charlotte Forsberg Date and place

Executive Vice President

Within a week of receipt, please return an original, signed copy of this contract to:

Niels Brock Copenhagen Business College

American Bachelor of Science Program

Att.: The Enrolment Team BSc

DK-1167 Copenhagen K Denmark

Email: [admissions@brock.dk](mailto:admissions@brock.dk)